

● **Project assistant – 1 (For DST Project)** **(For this post to be applied on or before 13-09-2019)**

- Location: Bangalore
- Salary: Rs. 20,000/- + HRA

- Duration: Upto Sep 2021

- **Duties and responsibilities**
- Collect literature and secondary data on the assigned topics
- Preparation of samples using standard techniques.
- Performing microbiology/ biochemical analysis using standard techniques
- Conducting laboratory and field studies using standard technique
- Preparing standards and reagents.
- Recording and reporting data to the supervisor.
- Comply with safety requirements including proper handling procedures of samples.
- Calculating and entering data into Laboratory Information Management System (LIMS)
- Perform additional works assigned as and when required.

Key performance indicators

- Delivery of services on time
- Recording correct and verified data
- Provide quality services
- Reduce customer complaints
- Enhance customer satisfaction
- Minimize incidents and accidents
- Comply with all legal and other requirements

Competence

Core Values:

- Integrity
- Professionalism

Core competence:

- Ability to learn
- Accountability
- Creative Problem solving
- Effective communication
- Leading by example

Functional Competence:

- Ability to gather and interpret data, reach logical conclusions and present findings and recommendations
- Responsible for performing job functions in compliance with ISO 9001, OSHAS 18001, and NABL is desirable

Required Skills and Experience

Education and certification:

B.Sc/ 3 years Diploma in Engineering & Technology.

Upper Age Limit: 50 years

Language Requirements:

- Fluency in English and Kannada is required